

CAD TECHNICIAN

Lenart Architecture is seeking a CAD Technician to join our team. We're looking for someone to prepare architectural drawings for commercial interiors and multi-family apartment building conversions.

The CAD Technician will be responsible for producing computer-aided design drawings to our office standards and specifications. This position will collaborate with project architects and managers and other team members to produce high-quality drawings that meet design plans.

The successful applicant will be a highly motivated, well-organized, and cooperative producer that is able to exceed their project goals with integrity.

This is a part-time position that may lead to full-time.

Summary:

Lenart Architecture is comprised of a diverse, talented, and hard-working group of individuals committed to growing the business and delivering superior services to our clients. We are a team-oriented practice with experience in custom interiors, residential design, and unique amusement and entertainment projects. Learn more about our range of work at www.lenartarchitecture.com.

Responsibilities & Qualifications:

- Assisting with drafting, editing, and printing, of electrical, and mechanical drawings as well as architectural plan sets
- Responsible for uploading drawings and maintaining drawing library ensuring most recent drawing revisions are up to date.
- familiar with MEP and structural systems; a plus but not a requirement
- Proficiency in CAD (2+ years preferred) and Sketchup
- Able to multi-task
- Quick software learning curve and ability to manage multiple applications and platforms
- Excellent written and verbal communication.
- Enthusiastic to work in a team-oriented workplace providing ideas and open to knowledge sharing and feedback.

Education:

- BArch or equivalent required
- AutoCAD Certification or two-year associate degree
- Professional or educational experience in architecture or interiors preferred

To apply, please send your cover letter, resume, and portfolio to info@lenartarchitecture.com with the subject line 'CAD Technician Application'.